

**Southfield Public Schools**

**Food Service Cost Reimbursable RFP Bid Addendum I**

**July 15, 2024**

1. **Pre Bid Meeting Attendees:** Jesse Sutton SPS, Jennifer Martin-Green SPS, Marc Ingram SPS, Tierra Baldwin SPS, Sonia Jackson, SPS, Carolyn Foster, SPS, Martha Ritchie SPS

Chris Vinson, Taher, Joseph Cieslik Taher, Rodel Endaluz, Taher , David Neumann, Aramark, Joe Uri, Sodexo, Joe Magyar(?) Sodexo, Jordan Groves, SFE, Troy Ruger Compass USA, Justin Hawkins Compass USA

2. **Questions from Vendors**

Please give a brief explanation of how breakfast is served in each school. For instance, where the students receive the meal and eat the meal and is there dedicated time for students to eat breakfast in the morning. **All schools have dedicated time for breakfast. Secondary schools have breakfast in cafeteria. Elementary Schools in classroom or commons.**

Please provide a copy of your 2024-2025 commodity allocation and what foods were ordered including DOD, Brown Box and (NOI) Pounds allocated for processing. **Final PAL report attached,**

Will the district accept electronic signatures in our response or will wet signatures be required? **Either accepted**

Is the FSMC responsible for providing delivery vehicles? **No** If so, how many are currently provided? **1**

Do any schools have open campus for lunch? **No**

Please confirm that the FSMC management team should include a GM, Assistant GM, and Chef. **For base bid submit this team. Submit alternate bid for alternate management structure,**

Please share if current food service department employees participate in a collective bargaining agreement and if so, please provide the name of the union and a copy of the most recent CBA. **No CBA**

In the RFP section I. Selection of Manager, it states that the district requests bids to be submitted on the following managerial option(s): a full-time manager (not to be shared with another district). Please confirm that the district would like proposals submitted with the current management structure of a General Manager, Assistant General Manager, and District Chef. **Submit alternate bid for alternate management structure,**

# PAL REPORT

## USDA Food Distribution Recipient Entitlement Balance Report School Year 2023-2024

Print Date: 2024-07-08

Distributor: GLC-BR

FINAL

Southfield Public School District  
24661 LAHSER RD  
SOUTHFIELD, MI 480333238

Sponsor Agreement Number: 63060

	Processed	Brown Box	(Proc+BB) Total	DoD	Total	Balance	(Bonus)
<b>July</b>	304.76	0.00	304.76	97.65	402.41	174,751.97	0.00
<b>August</b>	6,831.87	7,990.44	14,822.31	0.00	14,822.31	159,929.66	0.00
<b>September</b>	9,825.21	7,949.50	17,774.71	2,430.50	20,205.21	139,724.45	0.00
<b>QTD (1)</b>	16,961.84	15,939.94	32,901.78	2,528.15	35,429.93		0.00
<b>October</b>	14,679.14	13,852.61	28,531.75	6,893.10	35,424.85	104,299.60	0.00
<b>November</b>	11,553.21	5,337.10	16,890.31	4,238.58	21,128.89	83,170.71	0.00
<b>December</b>	8,515.54	7,277.77	15,793.31	4,020.60	19,813.91	63,356.80	0.00
<b>QTD (2)</b>	34,747.89	26,467.48	61,215.37	15,152.28	76,367.65		0.00
<b>January</b>	9,942.12	4,399.52	14,341.64	2,343.34	16,684.98	46,671.82	0.00
<b>February</b>	10,369.25	6,119.16	16,488.41	5,433.40	21,921.81	24,750.01	0.00
<b>March</b>	11,439.99	7,619.43	19,059.42	4,468.70	23,528.12	1,221.89	0.00
<b>QTD (3)</b>	31,751.36	18,138.11	49,889.47	12,245.44	62,134.91		0.00
<b>April</b>	11,805.75	9,166.08	20,971.83	4,866.90	25,838.73	-24,616.84	0.00
<b>May</b>	5,385.07	4,018.19	9,403.26	4,799.30	14,202.56	-38,819.40	0.00
<b>June</b>	262.70	602.38	865.08	806.00	1,671.08	-40,490.48	0.00
<b>QTD (4)</b>	17,453.52	13,786.65	31,240.17	10,472.20	41,712.37		0.00
<b>Total Distribution</b>	100,914.61	74,332.18	175,246.79	40,398.07	215,644.86	-40,490.48	0.00

Entitlement Dollars: \$ 175,154.38 (479,875 Meals @ 0.3650 Meal Rate)

	Processed	Brown Box	DoD	Total
<b>Entitlement</b>	68,966.83	74,332.18	31,855.37	175,154.38
<b>Distributions</b>	100,914.61	74,332.18	40,398.07	215,644.86
<b>Balance</b>	-31,947.78	0.00	-8,542.70	-40,490.48
<b>% Usage</b>	146.32	100.00	126.82	123.12
<b>Carryover/GiveAway</b>	0.00	0.00	0.00	0.00
<b>Reallocated Balances</b>	61,304.03	0.00	0.00	61,304.03
<b>Adjusted Balance</b>	29,356.25	0.00	-8,542.70	20,813.55