

SHATT

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) *** 3 Fire drills must be completed before 12/1
- Tornado Drill (2 required) *** 1 Tornado drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required) *** 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: Southfield High A+T
 Date of Drill: 9/07/22 Time drill was held: 10:10 (am/pm)
 Exact time required to evacuate/shelter/secure: 9 minutes
 Total Participants: 1333

Remarks: _____

This report is for emergency drill # 1 for school year 22/23
 Name of person conducting drill: Mr. Reese
 Title of person conducting drill: Principal
 Signature of person conducting drill: [Signature]

Drill Was Coordinated With:
 Emergency Management Coordinator
 Name & Title Felicia Venable

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
 Name & Title SPO'S Wauler/Hood/mara

OR

Fire (fire chief or designee)
 Name & Title _____

*** Please send this form to Scott Tocco (email or fax – 248-746-7731)
 within one week of completed drill ***

Updated on
Oakland
11/31/23