

Bldg 248 - 746 - 8535  
Bldg + Grounds

**School Emergency Drills**  
Documentation Form

- | <u>Type of Drill</u>   | <u>Time of Drill</u>                  |
|--|---------------------------------------|
| <input checked="" type="checkbox"/> Fire Drill (6 required)            | <input type="checkbox"/> Standard     |
| <input type="checkbox"/> Tornado Drill (2 required)                    | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill (2 required) | <input type="checkbox"/> Recess       |
|  | <input type="checkbox"/> Other Events |

Name of Reporting School: Burney K-8

Date of Drill: 11/30/17 Time drill was held: 1:46 (pm/am)

Exact time required to evacuate/shelter/secure: 1:49 pm

Total Participants: 634

Remarks: \_\_\_\_\_

This report is for emergency drill # 2 for school year 2017-18

Name of person conducting drill: Edward Hill / Monica Eason

Title of person conducting drill: Principal / Asst. Principal

Signature of person conducting drill: [Signature] - Monica Eason

Drill Was Coordinated With:

- Emergency Management Coordinator  
Name & Title \_\_\_\_\_
- AND
- Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_
- OR
- Fire (fire chief or designee)  
Name & Title \_\_\_\_\_