

# School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required)      \*\*\* 3 Fire drills must be completed before 12/1
- Tornado Drill (2 required)      \*\*\* 1 Tornado drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required)      \*\*\* 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: University Middle High School Academy

Date of Drill: 03/08/2019 Time drill was held: 2:12 pm (am/pm)

Exact time required to evacuate/shelter/secure: 2 minutes

Total Participants: 515

Remarks: Replaces Fire Drill from 02/28/2019 that was cancelled due to weather

This report is for emergency drill # 7 for school year 2018/2019

Name of person conducting drill: \_\_\_\_\_

Title of person conducting drill: Harry Patton

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

\*\*\* Please send this form to Scott Tocco (email or fax – 248-746-7731)  
within one week of completed drill \*\*\*

M+H  
5/21/19