

SOUTHFIELD PUBLIC SCHOOLS
Request for Proposal
Occupational Therapy and Physical Therapy Services
Bid Addendum II
May 21, 2021

Can the district clarify if this will be a single award bid, or multi award? **Single**

Can the district explain how contract needs will be disseminated to awarded vendors post implementation? **Assigned by Director**

Can the district provide incumbent information and current bill rates for contracts in place for similar services? **See Bid Addendum I**

Can the district provide the total amount of full-time vendor supplied staff of these modalities utilized during the 2019-20 SY, as well as how many are in place for the 2020-21 SY? **Not available**

Can the district please describe the supplies and materials that contracted providers will have access to at the district? (wifi, computer access, testing material, office supplies, etc.)? **See Bid Addendum I**

Can the district state the date the RFP would be awarded on and in what capacity (Email, Letter, Phone)? **Mid June, Email**

What are the maximum allowable weekly hours for each position requested in this solicitation? Only student contact hours are billable. **Recordkeeping hours are not billable.**

What supplies are required of vendor supplied staff (e.g. laptops, cell phones,)? **See Bid Addendum I**

Can the district clarify the anticipated caseload per FTE OT, PT, COTA, and PTA for this RFP? **Individual case loads per FTE not known. Total hours included in specifications.**

Will the vendor supplied staff be required to travel? **Yes to schools and homes**

Can the district provide a detailed explanation for how points will be awarded for the pricing section of this solicitation (i.e. lowest bill rate receives maximum points, and next lowest vendor receives a prorated amount; lowest bill rate receives maximum points, and the next lowest vendor receives a predetermined amount of points)? **Not yet determined.**

Will the district review other SPED service classifications if submitted with the vendor proposal? **No**

Will the district consider resumes of candidates post-notification of award? **Yes**

If not, will the district accept sample resumes in the proposal? **Yes**

Will the district be providing the IEP Software for the vendor-supplied staff? It was mentioned that it needed to follow Michigan IEP guidelines, so just wanting to be sure that the district had that info and vendor staff would operate off of that technology that was already being used in-district. **Yes**