Good morning,

As we prepare to greet our students on Monday, August 29, please read below for a few first week of school reminders.

**CLASS LISTS/K-5TH**: Class lists for Kindergarten - 5th Graders will be posted on **DOOR 3** by the end at 4:00 pm on Friday, August 26, 2022.

**SCHEDULES/6TH-8TH:** 1st Hour Teacher Assignments will be posted on **DOOR 27** (to the immediate right of the front doors) at 4:00 pm on Friday, August 26, 2022. Students will report to the Gym on Monday, August 29, 2022, where they will be met by their 1st Hour Teacher and escorted to class.

**SCHOOL DAY**

* 8:45 am - 4:00 pm
* Doors open at 8:35 am.
* Students must be picked up no later than 4:10 pm.
* We DO NOT offer a Before or After Care program on site, so please do not drop your child off before 8:35 am and please pick them up by 4:15 pm.

**ARRIVAL & DISMISSAL PROCEDURES**

* The BUS LOOP is for buses ONLY (during designated times--see below). You MAY NOT drive into this area for any reason during the following times:
  + 8:15 am - 9:15 am
  + 3:15 pm - 4:15 pm
* Please follow the directions below:
  + TURN LEFT into the lot located before reaching the BUS LOOP
  + Drive to the end of the lot (there is a sign that indicates “Drop Off/Pick Up); use the bike rack as a guide
  + Students can then SAFELY walk on the sidewalk into the building
* If you need to park and walk your son/daughter to the building in the morning, you may park in any of the designated areas in the lot located BEFORE the bus loop. There is a designated crosswalk where you may then safely walk into the building.

**KINDERGARTEN ONLY SCHEDULE**

We will transition our Kindergarten students to school by following the schedule below:

**Monday, August 29 - 8:45 am - 4:00 pm**

-KINDERGARTEN Students with last names A-F

**Tuesday, August 30 - 8:45 am - 4:00 pm**

KINDERGARTEN Students with last names G-O

**Wednesday, August 31 - 8:45 am - 4:00 pm**

KINDERGARTEN Students with last names P-Z

**Thursday, September 1: 8:45 am - 4:00 pm -** ALL KINDERGARTEN Students

**\*\*1st - 8th Grade students will have a regular school day.\*\***

**1ST DAY OF SCHOOL PROCEDURES**

* K-5th grade teachers will meet their students at **Door 3**.
* 6th-8th grader students should enter through **Door 27** and meet in the Gym. Students will be escorted to class by their 1st hour teacher.

**MYP BELL SCHEDULE:**  [Click Here](https://docs.google.com/document/d/131PfOQR0A2uzN29qKY9FQQgJTdPdfNT82MRXr25Apmk/edit?usp=sharing)

**CHAMPIONS: BEFORE & AFTER SCHOOL CARE**

If you are interested in having your child attend Champions for After Care ONLY, please call **Ms. Shannon Dingman at 248.824.0348** to sign up. Additionally, if there is enough interest, it is a possibility to offer Before and After Care at Thompson in the future. For now, families who reserve a space for After Care will have their child/ren taken by bus to MacArthur for their program.

**STAKEHOLDERS IN SCHOOLS**

All Southfield Public Schools will be closed to visitors during instructional time for the first month of school in order to keep our students and staff safe.

**MASKS**

Masks are optional for students to wear during the school day.

**LUNCH**

Southfield Public Schools will continue to provide FREE breakfast and lunch to our students this school year.

**DRESS CODE**

Please click [here](https://www.southfieldk12.org/parents-students/students/dress-code/) to view the Southfield Public Schools Dress Code. It will be strictly enforced and violations may result in disciplinary action.

**SCHOOL SUPPLY LISTS** have been emailed to all families with a valid email address in the MiStar Parent Portal. If you did not receive it, click below:

[PYP/K - 5th Grade](https://docs.google.com/spreadsheets/d/1TKs1AZw7_atj47PbJ931SODY9H8KAA8KddwcAxPsQHA/edit?usp=sharing)

[MYP/6th - 8th Grade](https://docs.google.com/spreadsheets/d/1khGnXujn-CQHrSyTGEvqNPbULWeeAy705eYchA0oHJ4/edit?usp=sharing)

**REGISTRATION ANNUAL UPDATE:** Please complete the  **SPS Online Annual Enrollment** for your child/children. CLICK HERE: <https://mistar.oakland.k12.mi.us/southfield/parentportal/>)

You MUST verify or update the following information:

* Parent/Guardian contact Information (phone number[s] & email address[es])
* Emergency Contact Information
* Health information (seizures, asthma, etc.).

**TECHNOLOGY/CHROMEBOOKS**

Students who are new to the district that need a Chromebook or current students that need Chromebook assistance can visit the SPS Instructional Technology Center the first 2 weeks of school. Please see the information below. After the first 2 weeks, parents/guardians will need to submit an Oakland Schools Service Desk ticket for assistance.

The SPS Instructional Technology Center islocated on the campus of Southfield High School for Arts and Technology, at 24855 Lahser Rd, Southfield MI 48033. Please proceed to the A&T football stadium and through the gates. Park outside of the field/track. They are to the left connected to the concession stand. Ring the buzzer for assistance.

**Support Hours**

**Week of August 29, 2022**

Monday (8/29), Tuesday (8/30), Wednesday (8/31) 7:00am-6:00pm. Thursday (9/1) 7:00am-2:00pm

**Week of September 5, 2022**

Tuesday (9/6), Wednesday (9/7), Thursday (9/8) 7:00am-6:00pm

* **Kindergarten Chromebooks-** During the weeks of September 5th and 12th the Technology Department will be delivering devices to buildings. These Chromebooks will already be checked out to students in our inventory system and the device/charger will be in a bag with the child’s name on it.