

MacArthur/UHSA

School Emergency Drills Documentation Form

Type of Drill

- Fire Drill (5 required) *** 3 Fire Drills must be completed before 12/1
- Tornado Drill (2 required) *** 1 tornado Drill must be completed during month of March
- Lock Down/Shelter in Place *** 1 Shelter Drill must be completed before 12/1 and 1 must
Drill (3 required) be completed after 1/1 of the school year

Name of Reporting School: MacArthur K-8 University Academy

Date of Drill: 1/12/2023 Time drill was held: 10:20 am(am/pm)

Exact time required to evacuate/shelter/secure: 5 minutes and 8 seconds

Total Participants: 426

Remarks: All staff and students were able to get to their rooms and practice locking down. Doors were checked to make sure they were locked and students and staff were quiet.

This report is for emergency drill # 3 for school year 2022-2023

Name of person conducting drill: Zerrick Lake and Allan LaVigne

Title of person conducting drill: Principal and assistant Principal

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (county sheriff or chief of police or designee or MSP)
Name & Title _____

OR

Fire (fire chief or designee)
Name & Title _____

*** Please email this form to Denise.hutchinson@southfieldk12.org
within one week of completed drill ***

Updated on
Oakland
1/31/23