

TEXTBOOK AGREEMENT
University High School Academy
1st and 2nd Semester

Textbooks are issued to all students at schedule pick-up. Students must have a **University High School Academy** identification card to receive textbooks.

To be certain a student has the correct textbook(s) students/parents may request a list of their textbooks at any time. You should note the bar-code number inside the front cover of the textbook to make sure it matches the bar-code number on the list. Students/Parents are financially responsible for returning the **same textbook** that is issued to the student.

Your student must return his/her first semester textbooks, or pay for them, before they can receive textbooks for second semester.

Textbooks should be returned to the Book Depository only – **not to teachers**. Additionally, students are not encouraged to store textbooks in classrooms. Books stored in classrooms and lost are still the responsibility of the student. If a book is lost, paid for, and is found within a thirty (30) day period, a full refund will be issued. Payment for any lost or damaged book must be by cash, certified check or money order only. **Personal checks will not be accepted.**

STUDENTS/PARENTS ARE RESPONSIBLE FOR PAYMENT OF DAMAGE TO TEXTBOOKS WHILE ISSUED TO THEM. THERE ARE NO WAIVERS FOR BOOK FINES.

Students/Parents are fully responsible for making sure textbooks are returned in the condition received. Students/Parents have three (3) days upon receipt of textbooks to contact the Main Office with concerns of the condition of any textbook. Damaged books cost between \$55 and \$90 per book.

Semester and year long books must be returned to the book depository the last day of exams. Failure to do so will result in a \$5.00 lost fee per book assessed to the student's account.

Signatures below indicate that we have read and understand the Textbook Agreement for 1st and 2nd semester textbooks. This form must be signed by the parent and student to receive textbooks.

Parent/Guardian Signature

Print: Parent/Guardian Name

Date

Student's Signature

Grade

Print: Student's Name

Date