

<h1 style="margin: 0;">School Emergency Drills</h1> <h2 style="margin: 0;">Documentation Form</h2>
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**Type of Drill**

- Fire Drill (5 required) \*\*\* 3 Fire drills must be completed before 12/1
- Tornado Drill (2 required) \*\*\* 1 Tornado drill must be completed during month of March
- Lock Down/Shelter in Place Drill (3 required) \*\*\* 1 Shelter drill must be completed before 12/1 and 1 must be completed after 1/1 of the school year

Name of Reporting School: UH&MSA

Date of Drill: 10/11/2018 Time drill was held: 12:21 PM - 12:24 PM (am/pm)

Exact time required to evacuate/shelter/secure: 3 MINUTES


Total Participants: 549

Remarks: Used flag system/school-wide attendance

This report is for emergency drill # 3 for school year 2018/2019

Name of person conducting drill: HARRY DATTON

Title of person conducting drill: ASSISTANT DEAN OF STUDENTS

Signature of person conducting drill: 

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (county sheriff or chief of police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire chief or designee)  
Name & Title \_\_\_\_\_

\*\*\* Please send this form to Scott Tocco (email or fax – 248-746-7731)  
within one week of completed drill \*\*\*